

Consignment Contract 2011

All consigned work must be original in design and made by the consignee.

- The craftsperson establishes retail prices. In the event of sale, the craftsperson receives 50% of the established price.
- Marquis is responsible for payment within 45 days of sale. Checks will be sent to the craftsperson directly.
- The craftsperson should keep his inventory by pricing accordingly. Checks will be sent listing prices only (i.e. \$225+ \$220=\$445x60%=267). By having varied prices, the craftsperson can check his list and see what specifically sold. Please vary prices by a minimum of 25 cents.
- Prices can not be lowered after a period of time. We encourage the craftsperson to give us the best possible price at the time of delivery.
- Items left on consignment will have no identifying label other than the artist's signature or name.
- Pick up and delivery must be done during advertised shop hours. The craftsperson should deliver items packed in a disposable carton. Each item must be clearly marked with its retail price.
- A descriptive list of the items with the retail prices should be in the carton; please use the "consignment list" form. Please complete the form in full with each delivery/pickup.
- Should the consignee live at a distance, work can be shipped.

- The craftsperson agrees that he will not undersell or consign similar items for less than the retail price he establishes at Marquis.
- The craftsperson accepts responsibility for shop wear (i.e. soiling, etc).
- Marquis is responsible for the consignment value of the delivery due to any and all losses (i.e. fire, theft, loss, etc.).
- Marquis does not accept consignment during December so plan accordingly.
- All consignment accounts should be "zeroed" once a year. Each consigned item should be accounted for and any necessary adjustments of payment will be made at this time. Marquis will not be responsible for inventory left over one year.
- The total retail value of a consignor's work at Marquis must be limited to \$700 or less and/or 10 pieces. Items can be taken and replaced all during the year to stay within this maximum.

Date _____ Signature _____

Name _____

Address _____

State _____ Zip _____ Phone _____

Email _____